

Subject: Re: Letter of support process
From: Amanda Kainer <amanda.kainer@lacity.org>
Date: 06/13/2018 10:56 AM
To: Moises Gomez <moises@lani.org>
CC: Rebecca <rebecca@lani.org>

Good morning Moises,

Thank you for sending more information about the proposed Plaza de Musica. Per the HPOZ Ordinance, we would schedule your project at a Board meeting in order to give the Board members an opportunity to comment and review the project. Harvard Heights - Western Heights meetings are held on the 2nd and 4th Wednesday of each month at 6:30 pm. If you are available for the next meeting on June 27th then I can agendize your project.

For the Board meeting it would be helpful if we had more specific information about the project for the Board to review. Can you provide a site plan showing the location of the proposed play area on the transit median, materials of the fence, spec sheets of the play equipment? The Board members will be likely interested in the details fencing as they should be compatible with the materials and design of the historic district. Chapter 12 of the Harvard Heights Preservation Plan <https://preservation.lacity.org/files/Harvard%20Heights%20PP.pdf> entitled "Public Realm: Alleyscapes, Parks & Public Buildings" is the chapter that pertains the guidelines for your project.

To clarify, the requested letter of support is to 'Adopt a Median' for the playground? Your organization has already received the grant from Kaboom! ?

In regards to the Letter of Support, my supervisor recommended we need to discuss the protocol and specifics with the Director of Historic Resources. So, I will get back to you soon about the letter.

Let me know if you have any questions!

Sincerely,
Amanda

On Tue, Jun 12, 2018 at 10:48 AM, Moises Gomez <moises@lani.org <<mailto:moises@lani.org>> > wrote:

Hello Amanda,

It was a pleasure to speak with you earlier today.

So as we discussed on the phone, I am the Program Manager in charge of the Byzantine Latino Quarter Business Improvement District <http://blqbid.org/main/> and I wanted to request some assistance from the Harvard Heights HPOZ for the Plaza de Musica project that we are currently working on.

The BLQ BID maintains the Pico/Normandie Transit Plaza <https://goo.gl/maps/P67QS72t3Ds> and we are seeking the necessary letter of community support to demonstrate to LA Council District 10 that there is support for the project as well as

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including the letters to our "Adopt a Median" application which will be submitted to the City of LA Office of Beatification. The BID would install and maintain a set of interactive musical elements in the plaza as a way to improve and enhance the plaza as a social and community space on the BID.

How do you recommend we start the process? Does the HPOZ have a formalized procedure for these request and if so where should I begin?

I Have attached a conceptual rendering of the installation for your review and we like to start the process of getting a letter from the HPOZ. Funding for the installation will be provided by a grant by Kaboom! with support from Mayor Garcetti's office. I am available to attend any meeting or hearing that may be require in order to help facilitate the approval process.

If you have any question please feel free to reach out to me via the contact methods provided below.

Sincerely,

Moises Gomez

BLQ BID Program Manager

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[<http://www.lacity.org/>](http://www.lacity.org/)

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Planning Staff for:

Harvard Heights

Western Heights
Sunset Square

Spaulding Square
Hollywood Grove

Whitley Heights
Melrose Hill

For more information on the HPOZ Program, visit <http://www.preservation.lacity.org/hpoz>
We encourage you to complete the HPOZ Initial Screening Form, which can be filled out
online at: <http://preservation.lacity.org/hpoz/initial.screening.checklist>

I am available for general questions via telephone during my office phone hours on Monday
and Friday mornings between 9 am and 10 am.

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—Attachments:—

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